

OFFICE OF ADMINISTRATIVE SERVICES  
PERSONNEL AND TRAINING BUREAU

**NOTICE**  
1.12

April 29, 2011

**TO:** All Commanding Officers

**FROM:** Commanding Officer, Personnel and Training Bureau


**SUBJECT:** PARTICIPATION IN CONTINUING EDUCATION DEGREE PROGRAMS  
WHILE OFF-DUTY


While the Department fully supports continuing education, Department employees are reminded that participation in degree programs such as an Associate, Bachelor, or advanced degree are voluntary and shall be done on an off-duty basis.

This Notice only applies to degree programs and does not apply to Department related training and certification programs.

If you have any questions, please contact Personnel and Training Bureau at (213) 486-7090.

APPROVED:

  
TERRY S. HARA, Deputy Chief  
Commanding Officer  
Personnel and Training Bureau

  
STEPHEN R. JACOBS, Commander  
Chief of Staff  
Office of the Chief of Police

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